

PROCEDURE REFERENCE : FmHA Instruction 1951-G.

PURPOSE : Uniform method to contact past due borrowers to collect payments, offer assistance and provide options in lieu of foreclosure.

UNITED STATES DEPARTMENT OF AGRICULTURE
FARMERS HOME ADMINISTRATION
(Location)

Date _____

(1)

(2)

Your house payment is \$ (3) past due. Please mail your payment to the address shown on your payment coupon TODAY.

You have been previously contacted concerning late payments. We have asked if there are problems preventing you from making your house payment. We may be able to help you by lowering your payment with interest credit assistance. Or, if your income has been reduced, your payments may be suspended for a period of time (moratorium) and made up later.

It is important that you make your payments on time or, if a problem exists, seek assistance at this office. If future contacts concerning past due payments are necessary, you will be required to sell your home to pay your debt or face foreclosure.

Sincerely,

County Supervisor

Variables

- (1) County Office address and phone number
- (2) Borrower name and address
- (3) Amount past due